



Wolfson College
Cambridge



Accommodation Guide 2025-2026

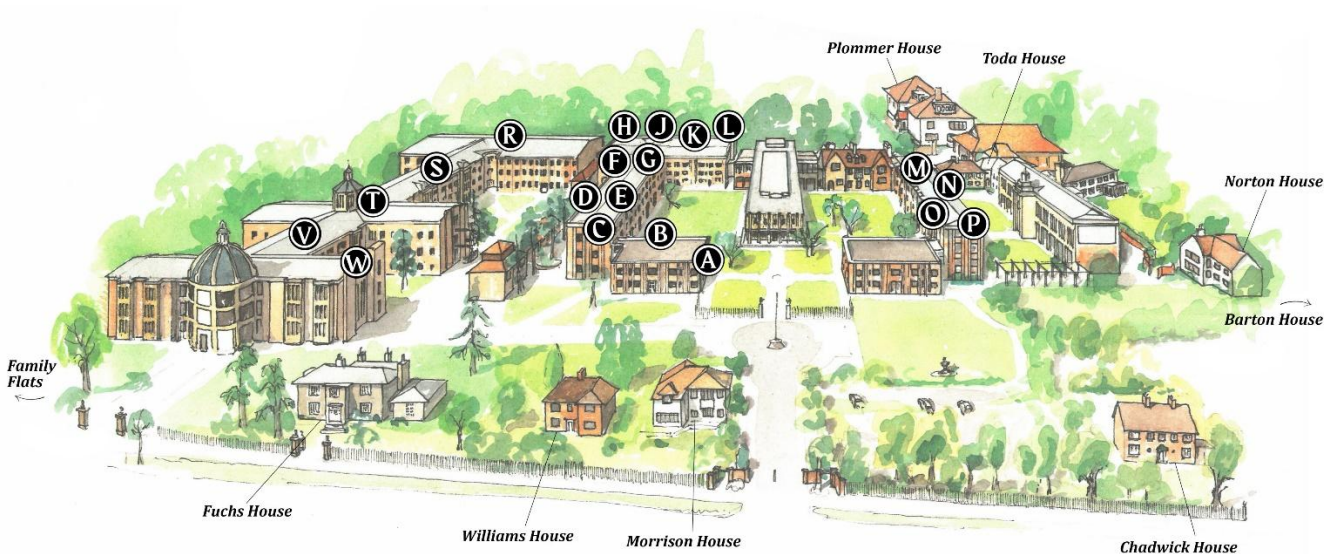
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1. Accommodation at Wolfson College

There are 429 units of accommodation at Wolfson, mainly for single occupation but some for those with partners, accommodating 465 people in total. Additionally, there are five family flats, with two bedrooms each.

The accommodation units are divided across staircases and blocks (which are demarcated by letter) and houses across the College site. Please see Appendix A for the full College site map.



Watercolour painting © Thomas Davies 2012

1.1 Prices – Accommodation and Bedding

1.2 Accommodation

The cost of renting at Wolfson College includes the following: laundry, electricity, gas, water and consumables such as toilet paper. It does not include bedding (please see below). Housekeeping, Maintenance and Network access/Wi-fi are provided across the whole site, not just the accommodation, and their provisions does not form part of the rent. It is however a condition of living on site that, where Housekeeping is operating normally, they are allowed access to your room on a weekly basis to carry out basic cleaning duties. In addition to these services, the College provides a basic free level of insurance to those in accommodation which may be extended at personal cost and is further explained in 1.4 and in Appendix D

When comparing the room rents at Wolfson with alternative accommodation in Cambridge, please bear in mind what is included in the price. The cost of utilities such as gas and electricity is often extra in private accommodation and can be considerable. When comparing prices with other Cambridge colleges, computer network access is often charged as an extra. Wolfson does not charge a Kitchen Fixed Charge or a Minimum Meals Charge, which many colleges do and the free insurance cover is a valuable extra. The length of the termly licence (27 weeks) is also particularly favorable as it means that if you have no requirement to stay over the vacation, you do not need to pay.

As a student, you will not be liable to pay the local Cambridge City Council Tax but please note that non-student partners in College couples and family flats may need to.

There are seven price bands - all prices are per week and are subject to annual increases:

Price 1	£152.60	72 units	Single study bedrooms with shared bathroom facilities (including small rooms in the houses)
Price 2	£173.60	61 units	Small single study bedrooms with ensuite bathroom facilities and one room with shared facilities in Barton House
Price 3	£196.00	255 units	Standard single study bedrooms with ensuite bathroom; Standard room forming part of a shared set (two study bedrooms sharing bathroom facilities and a kitchen); Standard single study bedrooms in the houses
Price 4	£239.40	8 units	Self-contained single studio flats and large single study bedrooms in Barton House
Price 5	£257.95	5 units	Couples only - large bedrooms in houses
Price 6	£320.25	3 units	Couples only - self-contained double studio flats
Price 7	£346.85	17 units	Couples and families only – 12 one bedroom and 5 two-bedroom self-contained family flats with bathroom, kitchen and sitting/eating area.

With the exception of one room in Chadwick House, all rooms in Wei Wang House and the shared sets (which share their bathroom facilities), all rooms, whether ensuite or not, have their own washbasin.

Some rooms are suitable for students with particular physical needs. Please contact the Deputy Senior Tutor (deputy-senior-tutor@wolfson.cam.ac.uk) at your earliest convenience if you have any disabilities or accessibility requirements.

Bedding

Bedding is not provided in Wolfson student accommodation. If you will not be bringing your own bedding, you can buy a bedding pack from the College to be in your room on arrival. A bedding pack request form will be sent to you after your room has been allocated.

A bedding pack for a single bed costs £45.00 and consists of a duvet and duvet cover, two pillows with allergy free filling, two pillowcases and one sheet.

A bedding pack for a double bed (king size) costs £65.00 and consists of a duvet and duvet cover, four pillows with allergy free filling, four pillowcases and one sheet.

Please note that the prices quoted for bedding packs are subject to change and subject to supply.

1.3 Couples, Families and Council Tax

Couples

The options for couples are:

Price 5, 6 and 7 accommodation i.e., large rooms in houses, double studio flats in J Block and Plommer House and large double flats in S or T Blocks. Please note that the rooms in houses do not have private facilities but share the facilities of the house. All couples' accommodation has king-size double beds.

In addition to the rooms above, but only where both residents are Wolfson students, the Price 3 shared sets in R and S Blocks can be adjusted to create a flat. In such cases, the College would move the two single beds into one bedroom to create a double bed, leaving the other bedroom as a separate study.

Families

There are five two-bedroom Family Flats which are suitable for an individual or couple plus one or two young children. Only one partner needs to be a current Wolfson student. The price in 2025-2026 is £346.85 per week. See section 6 of this Guide for further details on this accommodation.

The College does not provide cleaning in the family flats but a termly check is undertaken by arrangement.

Council Tax

Please note that non-student partners in College flats (both couples and family) may be liable for payment of Council Tax and it is the responsibility of the occupants to ensure any requirements are met.

1.4 Termly licence versus period licence

A termly licence gives residence for Full Term plus the preceding weekend and the Friday night at the end of term (plus an additional week in Easter Term). Outside of these dates, your room must be completely vacated.

Dates of Full Term 2025-2026:	Dates for termly licences 2025-2026 :	Length
7 October to 5 December 2025 (Michaelmas)	4 October to 6 December 2025	9 weeks
20 January to 20 March 2026 (Lent)	17 January to 21 March 2026	9 weeks
28 April to 19 June 2026 (Easter)	25 April to 27 June 2026	9 weeks

The period licences run for either 9 months (until 30 June 2026) or 12 months (until 21 September 2026). 12 month licences are only available to students who are continuing into the next academic year (2026/2027) or if their course ends in September. Any student on a 10 or 11 month course should choose a 9 month licence which will then be amended to your course dates when you have been allocated a room. If you wish to remain in College beyond graduation, you will be charged a members rate. PhD students (including MRes, CPGS, PhD Probationary) can only have a period licence while undergraduate and Masters students can have any type of licence if eligible. The seven houses covered in section 2 of this Guide, the flats in J, S and T and the Family Flats are only available on a period licence. Period licences are not available in V block.

A termly licence is ideal for undergraduate (BA) courses and some Masters courses as it is just for the University term. The room must be completely vacated at the end of term as, during the vacation, it will be used by other guests and part-time students. There is storage available for returning students to leave belongings on site over the vacations. V block only allows termly licences while termly licences are not available in the five houses covered in section 2 of this Guide, the flats in J, S and T Blocks or the Family Flats.

If you have a termly licence, you are committed to paying for the entire term and cannot end your licence mid-term. If you have a period licence, you can end your licence by giving one month's notice.

Accommodation under any licence type is not available before 4 October unless you have a pre-sessional/orientation course, your academic course requires you to arrive earlier or exceptional travel arrangements necessitate an early arrival. All Undergraduate freshers will have their orientation starting on **Wednesday 1 October** and their licences will commence from this date.

The dates of your course will help decide which type of licence is best for you. It is not usually possible to change the type of licence once issued so please ensure you understand the differences before choosing. Additional nights are not guaranteed under a termly licence due to other bookings – this is especially true over the Easter vacation.

If you are not fully satisfied with your room offer, please do not sign the licence agreement.

See Appendix B for an example of a licence.

Termly Licences

If you have a termly licence, you must remove all your possessions, including your bedding, from your room and from your kitchen cupboard, fridge and freezer in your kitchen at the end of the term as your room will be occupied by someone else during the vacation.

1.5 Insurance

The College understands that many students may lack adequate insurance for their personal belongings. To address this, the College has secured an insurance policy for the benefit of Wolfson students who rent rooms on campus. Details of the current policy can be found in Appendix D, although this is subject to change. It's important to review this information carefully and determine if the insurance coverage provided meets your needs. Additionally, you have the option to enhance coverage for items such as laptops, computers, or bicycles for an extra fee. Please note that opting out of the basic insurance isn't possible, as it covers all rooms and is provided to residents at no cost.

1.6 Internet access

Personal wireless routers are not allowed in College accommodation. The College provides excellent Wi-Fi coverage throughout the whole site, and the use of personal wireless routers by individuals affects the use of the College Wi-Fi network for their neighbours. The College reserves the right to remove personal wireless routers found in College accommodation.

1.7 Definitions

Floors

In the UK, the ground level rooms are referred to as being on the ground floor of a building and the next floor up is the 'first floor'. A two-storey building will therefore have a ground floor and a first floor. No building in Wolfson has more than three storeys, i.e., ground floor, first floor and second floor.

Ensuite

An ensuite room is a bedroom with its own self-contained toilet and shower as a separate room.

Studio Flat and Flat

A studio flat has a bedroom, a kitchen and a bathroom whilst double flats have a separate study/living room.

1.8 Security

Keys, Doors and Windows

On arrival, you will be issued with a key to your room or a key card, usually your University card. This key/key card will also operate the external door of the building in which your room is located. You should lock your door at all times – even when nearby in a kitchen or bathroom. Opportunist thieves operate in Cambridge just as in any city and laptops, phones and tablets are particularly vulnerable to theft.

It is very important that you do not prop the entrance door to any building open – by doing so you would be compromising the security of the building as a whole. By keeping ground floor entrances locked, you are greatly reducing the chances of theft and enhancing your own personal security.

Windows in rooms on ground level should not be left open when the room is empty and should be closed upon leaving a room. All residents are advised to consider closing their windows when leaving their rooms in case of bad weather.

In the event of an emergency a spare key/key card may be signed out at the Porter's lodge and must be returned within 48 hours. The replacement of a lost key is £27 and a lost key card is £12. This does not cover the cost for replacing your University card.

Gates and CCTV

CCTV cameras are used throughout the College site for your security, and CCTV footage is monitored regularly by the Porters who have the overall responsibility for security in the College.

The gates at the Selwyn Gardens entrance are locked at night and at weekends and entry is by your University card.

1.9 Fire Safety

With a large population living in close proximity on a small site, there is always a real risk of fire. All residents must play their part in minimising this risk.

Here are some rules to which you must adhere:

- never leave cooking unattended in a kitchen
- do not use cooking equipment in your room
- do not leave heated hair devices (straighteners, curlers, tongs) unattended
- do not use unsafe or untested electrical equipment and do not overload electrical sockets
- you must only use adapters that meet UK specification and are fused (see below left)
- do not store combustible materials, including piles of paper
- do not use naked flames e.g., candles
- do not smoke in any room and do not disable, tamper with or cover up smoke or heat detectors
- do not leave items in corridors or stairways
- keep all fire doors closed at all times, especially kitchen doors (never wedge them open)
- do not tamper with fire safety equipment (extinguishers, fire blankets)
- please report anything that looks unsafe or hazardous to the Porters

*The correct adapter
is on sale at the
Porters' Lodge for £4.00*

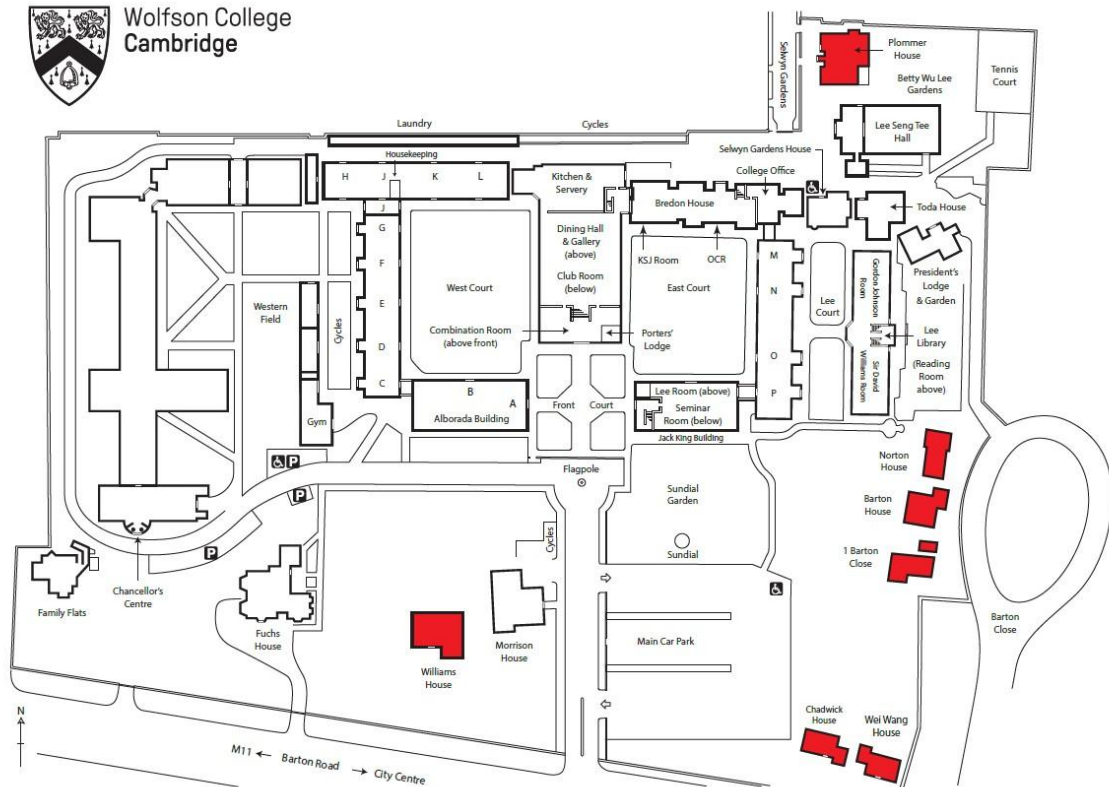


*Do not disable,
tamper with or cover up
smoke or heat detector*



2. The Houses

There are seven former domestic houses in Wolfson, as shown on the plan below, which have been adapted for student accommodation:



Williams House, Chadwick House and Wei Wang House on the Barton Road side;



1 Barton Close, Barton House and Norton House on the Barton Close side;



Plommer House on the Selwyn Gardens side



Only period licences are available in these houses – accommodation is not available on a termly licence.

2.1 Williams House

This house was named after the late Professor Sir David Williams, President of Wolfson College 1980- 1992. It has six bedrooms, two on the ground floor and four on the first floor, as follows:

Ground floor		First floor	
Room WH1	Price 5 (double room for a couple)	Room WH3	Price 3
Room WH2	Price 3	Room WH4	Price 1
shared	Kitchen for the house and shower room with a toilet	Room WH5	Price 3
		Room WH6	Price 1
		shared	bathroom and toilet

2.2 Chadwick House

This house was named after the Reverend Professor Owen Chadwick, the Chair of the Trustees of University College, as Wolfson College was known from its foundation in 1965 until being re-named Wolfson College in 1973. It has six bedrooms, two on the ground floor and four on the first floor, as follows:

Ground floor		First floor	
Room CH1	Price 5 (double room for a couple)	Room CH3	Price 3
Room CH2	Price 3	Room CH4	Price 3
shared	Kitchen for the house a toilet and a bathroom with bath, shower and toilet	Room CH5	Price 3
		Room CH6	Price 2 this room has no wash basin
		shared	bathroom and toilet

2.3 Wei Wang House

This house was named after a generous benefactor to Wolfson College in 2024 and has been recently refurbished. It has seven bedrooms, three on the ground floor and four on the first floor as follows:

Ground floor		First floor	
Room WWH1	Price 3	Room WWH4	Price 3
Room WWH2	Price 3	Room WWH5	Price 3
Room WWH3	Price 1	Room WWH6	Price 3
Shared	Large Kitchen-dining room, a separate toilet, a bathroom with shower and toilet	Room WWH7	Price 1
		shared	Separate toilet, bathroom with a bath and toilet, and a shower room

2.4 1 Barton Close

This house was purchased in 2025 and is currently undergoing refurbishment and will become available in 2026. 1 Barton Close is on the south and east boundaries of the College's site. It can be accessed either from the College site or from Barton Close. More information to follow later in the year.

2.5 Barton House

This house is named after the village of Barton, which lies to the west of the College and which gives its name to Barton Road and Barton Close, which act as the south and east boundaries of the College's site. It can be accessed either from the College site or from Barton Close. It has six bedrooms, two on the ground floor and four on the first floor as follows:

Ground floor		First floor	
Room BH1	Price 4	Room BH3	Price 4
Room BH2	Price 3	Room BH4	Price 3
shared	Kitchen for the house, dining room, toilet and shower room with toilet	Room BH5	Price 2
		Room BH6	Price 3
		shared	toilet, bathroom with bath and shower, bathroom with bath and toilet. Plus a small study

Students are not permitted to park cars in Barton Close.

2.6 Norton House

This house was named after Frederick Norton, one of the first Fellows of the College. It can be entered either from the College site or from Barton Close. It has eight bedrooms, four on the ground floor and four on the first floor, as follows:

Ground floor		First floor	
Room NH1	Price 5 (double room for a couple)	Room BH5 (double room for a couple)	Price 5
Room NH2	Price 1	Room NH6	Price 1
Room NH3	Price 3	Room NH7	Price 3 (with own ensuite facilities)
Room NH4	Price 3	Room NH8	Price 1
shared	Kitchen for the house , a shower and a toilet	Room BH5	Price 2
		shared	toilet, bathroom and shower room with toilet

Students are not allowed to park cars in Barton Close.

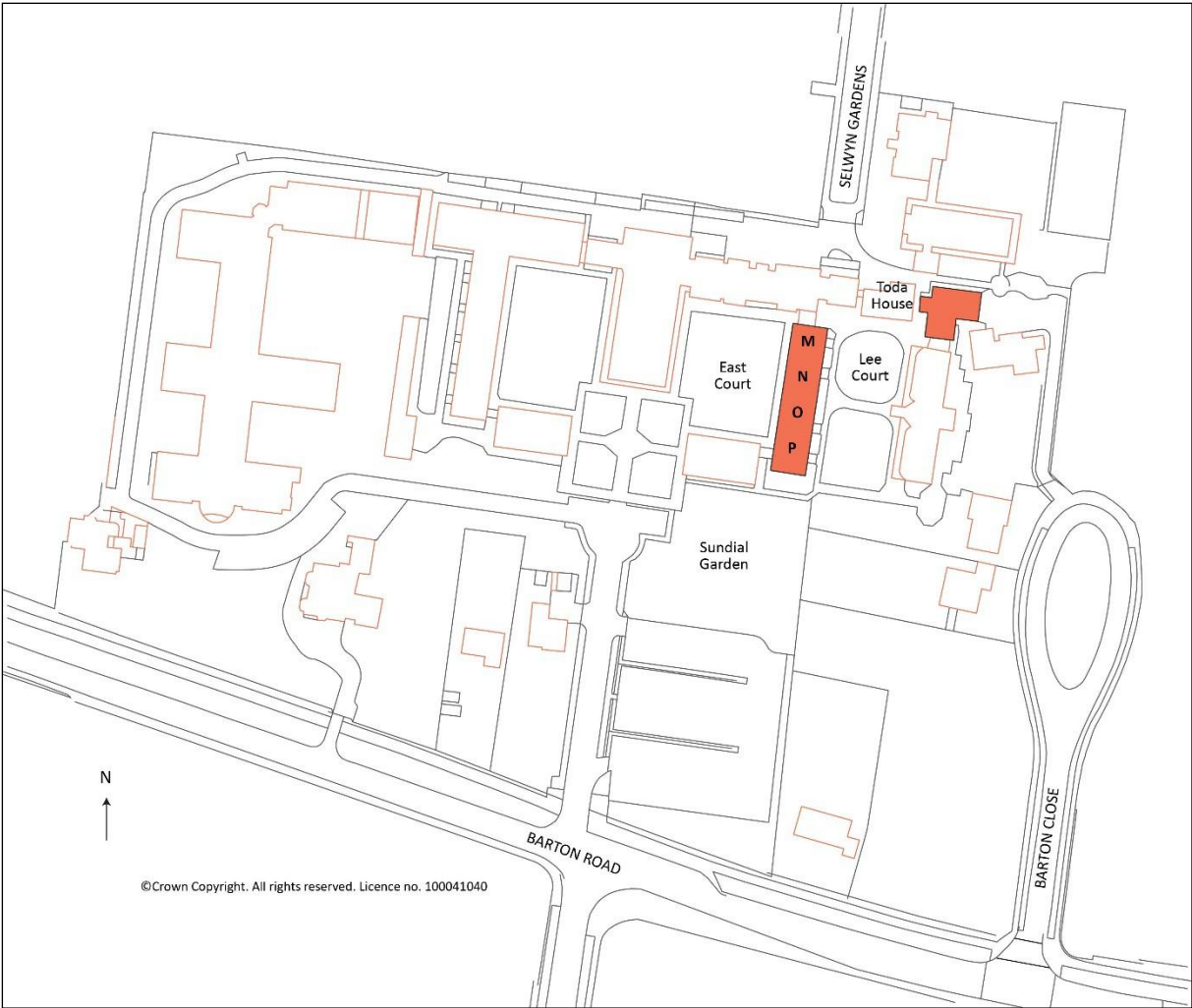
2.7 Plommer House

This house was named after Dr Hugh Plommer, a founding Fellow of the College. The ground floor rooms are administrative and are used as offices and meeting rooms. There are seven rooms for accommodation on the first and second floors, as follows:

First floor		Second floor	
Room PH1	Price 3	Room PH5	Price 3
Room PH2	Price 3	Room PH6	Price 5 (double room for a couple)
Room PH3	Price 3	Room PH7	Price 3
Room PH4	Price 6 (flat for a couple)		
shared	Kitchen for the house and a bathroom with toilet	shared	Another kitchen and a bathroom with toilet (please note that the shower is not full height)

3. East Court & Toda House

On the eastern side of the College there are two purpose-built accommodation blocks, as shown on this plan:



3.1 East Court (M, N, O, P staircases)



This building is designed along the typical Cambridge model of 'staircases'. Each letter is a separate staircase that does not interconnect with its neighbouring staircase. Each staircase in this building has two entrances, one into East Court and one into Lee Court. Half the rooms have a view of East Court and half have a view of Lee Court.

M staircase

There are 11 small ensuite rooms.

Ground floor		First floor	
M1 to M4	Price 2	M5 to M7	Price 2
		shared	Kitchen for the staircase
Second floor			
M8 to M11	Price 2	facing East Court	Rooms 1, 4, 6, 7, 8, 11
shared	bathroom with toilet	face Lee Court	Rooms 2, 3, 5, 9, 10

N staircase

There is a mixture of small ensuite rooms, standard ensuite rooms and single studio flats.

Ground floor		First floor	
N1	Price 2	N4 & N5	Price 3
N2 & N3	Price 4	N6 & N7	Price 4
Shared	Kitchen for the staircase	shared	Bathroom (no toilet)
Second floor			
N8 & N9	Price 2	facing East Court	Rooms 3, 4, 7, 8, 10
N10 & N11	Price 4	facing Lee Court	Rooms 1, 2, 5, 6, 9, 11
shared	bathroom (without toilet)		

O staircase

There are 12 study bedrooms and four small ensuite rooms, as follows:

Ground floor		First floor	
O1 ensuite	Price 2	O7 to O10	Price 1
O2 to O5	Price 1		
O6 ensuite	Price 2	shared	Two kitchen's, a toilet and a shower room (with no toilet)
shared	shower room with toilet		
Second floor			
O11 ensuite	Price 2	facing East Court	Rooms 1, 2, 3, 7, 8, 11, 12, 13
O12 to O15	Price 1	facing Lee Court	Rooms 4, 5, 6, 9, 10, 14, 15, 16
O16 ensuite	Price 2		
shared	bathroom with toilet and separate toilet		

P staircase

There are 11 small ensuite rooms as follows:

Ground floor		First floor	
P1 to P3	Price 2	P4 to P7	Price 2
shared	kitchen	shared	Kitchen
Second floor			
P8 to P11	Price 2	facing East Court	Rooms 1, 4, 9
shared	kitchen	facing Lee Court	Rooms 3, 5, 10
		facing Sundial Garden	Rooms 2, 6, 7, 8, 11

There is a kitchen on the ground floor. Although all the rooms are ensuite, there is also a bathroom with toilet on the second floor.

3.2 Toda House

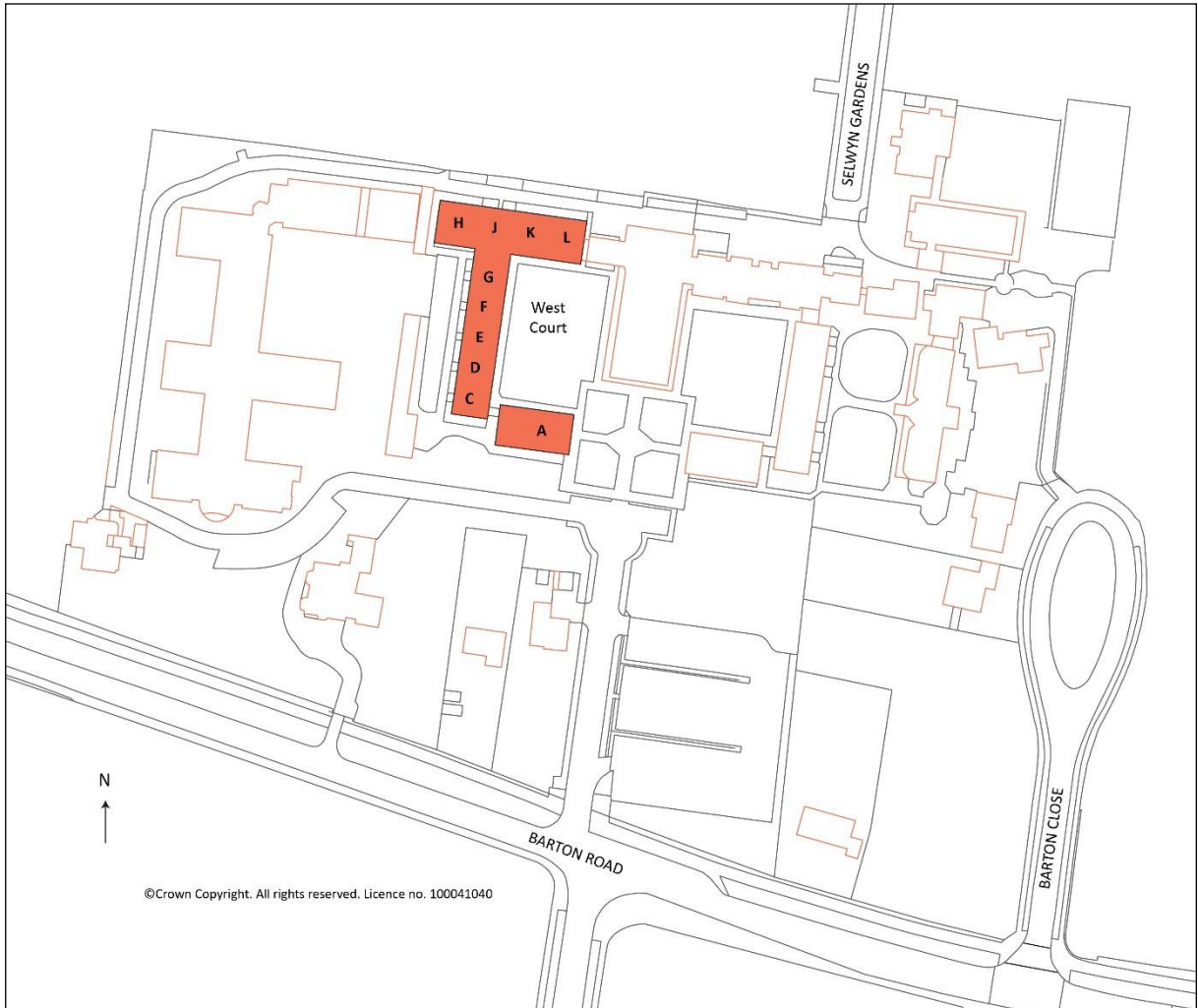
Toda House was built in 1993 with funding from the Toda Corporation of Japan. There are 10 standard size ensuite rooms, all Price 3 as follows:



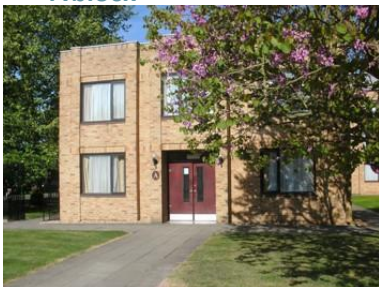
Ground floor		First floor	
TH1 to TH4	Price 3	TH5 to TH10	Price 3
shared	Kitchen for the block on the ground floor		

4 West Court

There are accommodation blocks on three sides of West Court, as below:



4.1 The Alborada Building – A block



The Alborada building is a two-storey building at the front of the College, with A block on the ground floor and B block on the first floor. The A floor contains student accommodation while B floor contains flats for use by Academic Visitors.

There are 9 study bedrooms, A1 to A9, all Price 1.
There is a kitchen and three shower rooms with toilets.

4.2 C, D, E, F, G staircases



This building is designed along the typical Cambridge model of 'staircases'. Each letter is a separate staircase, which does not inter-connect with its neighbouring staircase. Each staircase in this building has two entrances, one facing West Court and one facing the Western Field. Half the rooms face West Court and half face the Western Field.

The layout for each staircase is as follows:

C staircase

<i>Ground floor</i>		<i>First floor</i>	
Room 1	Price 1 (facing West Court)	Room 5	Price 1 (facing West Court)
Rooms 2 & 3	Price 1 (facing Barton Road)	Room 6	Price 1 (facing Barton Road)
Room 4	Price 1 (facing Western Field)	Room 7	Price 1 (facing Western Field)
Shared	Shower room with toilet	Shared	Kitchen for the staircase; Shower room with toilet
<i>Second floor</i>			
Rooms 8 & 9	Price 1 (facing Barton Road)		
Room 10	Price 2 (small ensuite; facing West Court)		
Room 11	Price 2 (small ensuite; facing Western Field)	Shared	Shower room with toilet

D staircase (all small ensuites)

<i>Ground floor</i>		<i>First floor</i>	
Rooms 1 & 2	Price 2 (facing West Court)	Room 5	Price 2 (facing West Court)
Rooms 3 & 4	Price 2 (facing Western Field)	Rooms 6 & 7	Price 2 (facing Western Field)
		Shared	Kitchen for the staircase
<i>Second floor</i>			
Room 8	Price 2 (facing the Western Field)		
Room 9	Price 2 (facing West Court)		
Room 10	Price 2 (facing West Court)		
Room 11	Price 2 (facing Western Field)	Shared	Bathroom with toilet

E, F, G staircases

<i>Ground floor</i>		<i>First floor</i>	
Rooms 1 & 2	Price 2 (facing West Court)	Room 5	Price 1 (facing West Court)
Rooms 3 & 4	Price 2 (facing Western Field)	Rooms 6 & 7	Price 1 (facing Western Field)
Shared	Shower room with toilet	Shared	Kitchen for the staircase; Shower room with toilet
<i>Second floor</i>			
Room 8	Price 1 (facing Western Field)		
Room 9	Price 1 (facing West Court)		
Room 10	Price 2 (smaller ensuite; facing West Court)		
Room 11	Price 2 (small ensuite; facing Western Field)	Shared	Bathroom with toilet

4.3 H, J, K, L staircases



This building is designed along the typical Cambridge model of ‘staircases’. Each letter is a separate staircase, which does not inter-connect with its neighbouring staircase. Each staircase in this building has two entrances, one facing inwards (West Court/ Western Field), one facing outwards to the back of the College; and therefore, half the rooms face inwards and half outwards. The layout for K and L staircases is the same, and H and J staircases are each different, as follows:

H staircases

Ground floor		First floor	
Rooms 1 & 2	Price 3 (facing Western Field)	Rooms 4 & 7	Price 3 (facing back)
Rooms 3	Price 3 (facing back)	Rooms 5 & 6	Price 3 (facing Western Field)
Shared	Kitchen for the staircase	shared	Bathroom (no toilet)
Second floor			
Room 8 & 11	Price 3 (facing back)		
Room 9 & 10	Price 3 (facing Western Field)		

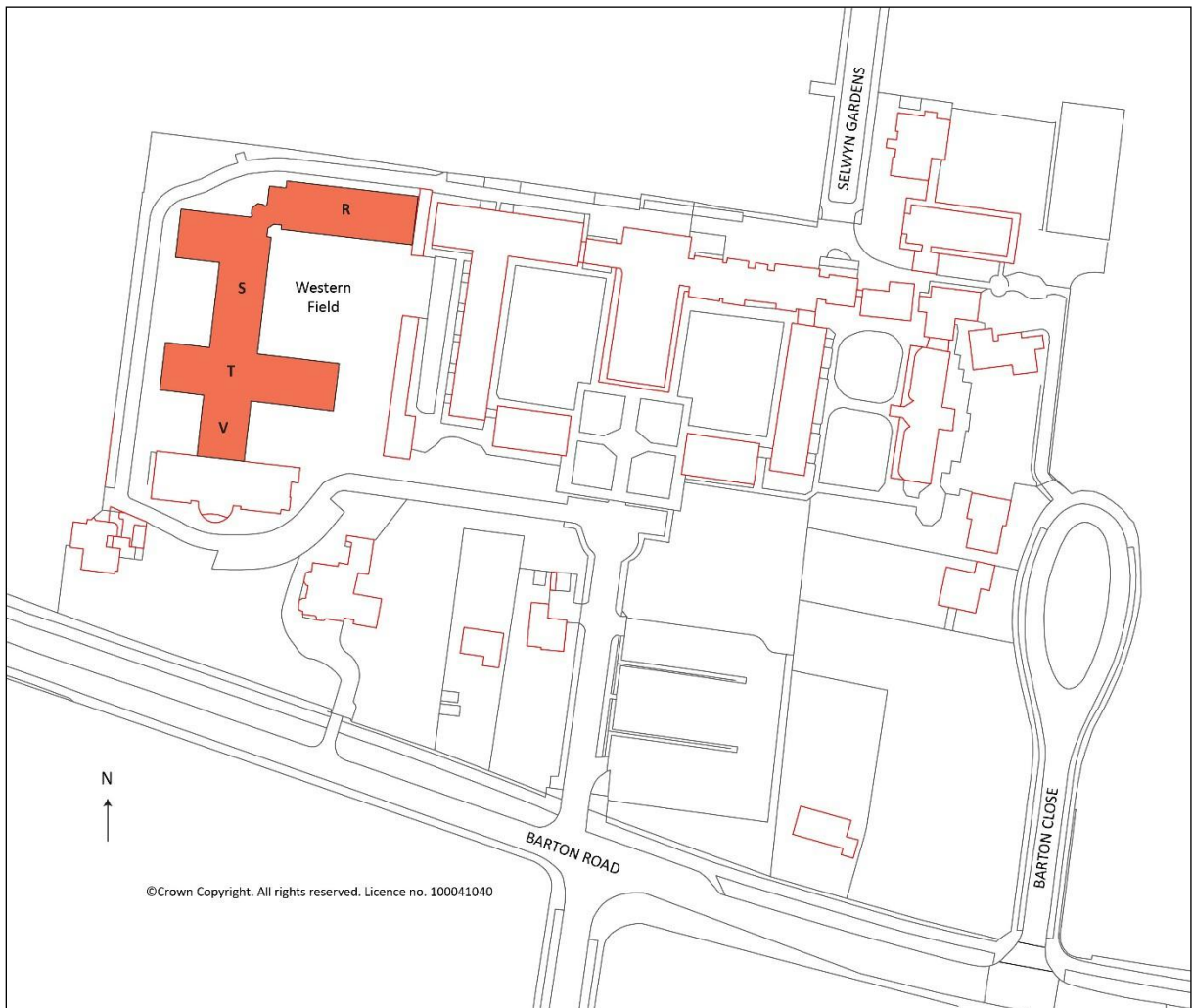
J staircases

Ground floor		First floor	
J1	Price 1 (facing Western Field)	J7	Price 1 (facing Western Field)
J2 to J5	Price 1 (facing back)	J8 to J12	Price 1 (facing back)
		J13	Price 1 (facing West Court)
shared	Bathroom with toilet; shower room with toilet	shared	Kitchen for the staircase; Two shower rooms with toilets; separate toilet
Second floor			
J14	Price 1 (facing Western Field)		
J15 to J19	Price 1 (facing back)		
J20	Price 1 (facing West Court)		
Shared	Two shower rooms with toilet		
J21	Price 6 (double studio flat; facing Western Field; no termly licences)		
J22	Price 6 (double studio flat; facing West Court; no termly licences)		

K & L staircases

Ground floor		First floor	
Rooms 1 & 3	Price 3 (facing back)	Room 5	Price 3 (facing back)
Rooms 2 & 4	Price 3 (facing West Court)	Rooms 6 & 7	Price 3 (facing West Court)
		shared	Kitchen for the staircase, Bathroom (no toilet)
Second floor			
Room 8 & 11	Price 3 (facing back)		
Room 9 & 10	Price 1 (facing West Court)		
Room 10	Price 2 (smaller ensuite; facing West Court)		
Room 11	Price 2 (small ensuite; facing Western Field)	Shared	Bathroom with toilet

5 The Western Field



Unlike the older blocks C to P, which follow the traditional Cambridge 'staircase' model, the newer blocks R to V have horizontal corridors as well as vertical stairways, making it possible to walk through R, S, T and V Blocks without having to go outside.

R block and S Block

All single occupation rooms/sets in R and S Block are Price 3, double flats SF1-SF6S are Price 7. Shared set consist of two single bedrooms, a bathroom and a shared kitchen. Even numbered rooms face inwards into Western Field for both R and S Block. The R Block odd numbered room and sets face the back of the College, there is also a lift in R Block. The S Block odd numbered rooms, sets and flats face the western boundary of the College.

Termly licences are not available in the double flats SF1-SF6S.



5.1 R block

<i>Ground floor</i>		<i>First floor</i>	
R100a/b, R102a/b (shared sets) R104 to R114 even numbers shared kitchen	Price 3 (facing Western Field)	R200a/b, R202a/b (shared sets) R204 to R216 even numbers shared kitchen	Price 3 (facing Western Field)
R101a/b (shared set) R103 to R113 odd numbers shared kitchen	Price 3 (facing back)	R201a/b (shared set) R203 to R215 odd numbers Shared kitchen	Price 3 (facing back)
<i>Second floor</i>			
R300a/b, R302a/b (shared sets) R304 to R316 Shared kitchen	Price 3 (facing Western Field)		
R301a/b (shared set) R303 to R315 odd numbers Shared kitchen	Price 3 (facing back)		

5.2 S block

<i>Ground floor</i>		<i>First floor</i>	
SF1 and SF2 double flats	Price 7	SF3 and SF4 double flats	Price 7
S100a/b, S102a/b, S104a/b, S106a/b, (shared sets) S108 and S110 shared kitchen (there is no S112)	Price 3 (facing Western Field)	S200 to S218 even numbers Shared kitchen	Price 3 (facing Western Field)
S105a/b, S107a/b, S109a/b (shared sets) S101, S103, S111 and S113 shared kitchen	Price 3 (Western boundary)	S201to 215 odd numbers Shared kitchen	Price 3 (western boundary)
<i>Second floor</i>			
SF5 and SF6 double flats			
S300a/b, S302a/b, S304a/b, S306 (shared sets) S308 and S310 Shared kitchen	Price 3 (facing Western Field)		
S301a/b, S303a/b, S305a/b, S307a/b (shared sets) S309 and S311 Shared kitchen	Price 3 (western boundary)		

5.3 T block



Unlike S block and V block, which run north to south, T block runs east to west. The majority of the rooms either face north into the Western Field or face south towards the Chancellor's Centre and Fuchs House; while some rooms are at the back of the building towards the western boundary of the College. An impressive octagon divides the 'inner' rooms from those towards the western boundary.

Rooms T101, T201 and T301 and all the flats are at the back of the building. All other rooms are on the inner side of the building, where even-numbered rooms face north and odd-numbered rooms face south. Termly licences are not available in the six double flats TF1-TF6. All single occupation rooms are Price 3.

Ground floor		First floor	
TF1 & TF2	(double flats) Price 7	TF3 & TF4	(double flats) Price 7
T101 to T115 (there is no T102 or T103)	Price 3	T201 to T215 shared kitchen	Price 3
shared kitchen		shared kitchen	
Second floor			
TF5 & TF6	(double flats) Price 7		
T301 to T315			
Shared kitchen			

5.2 V block

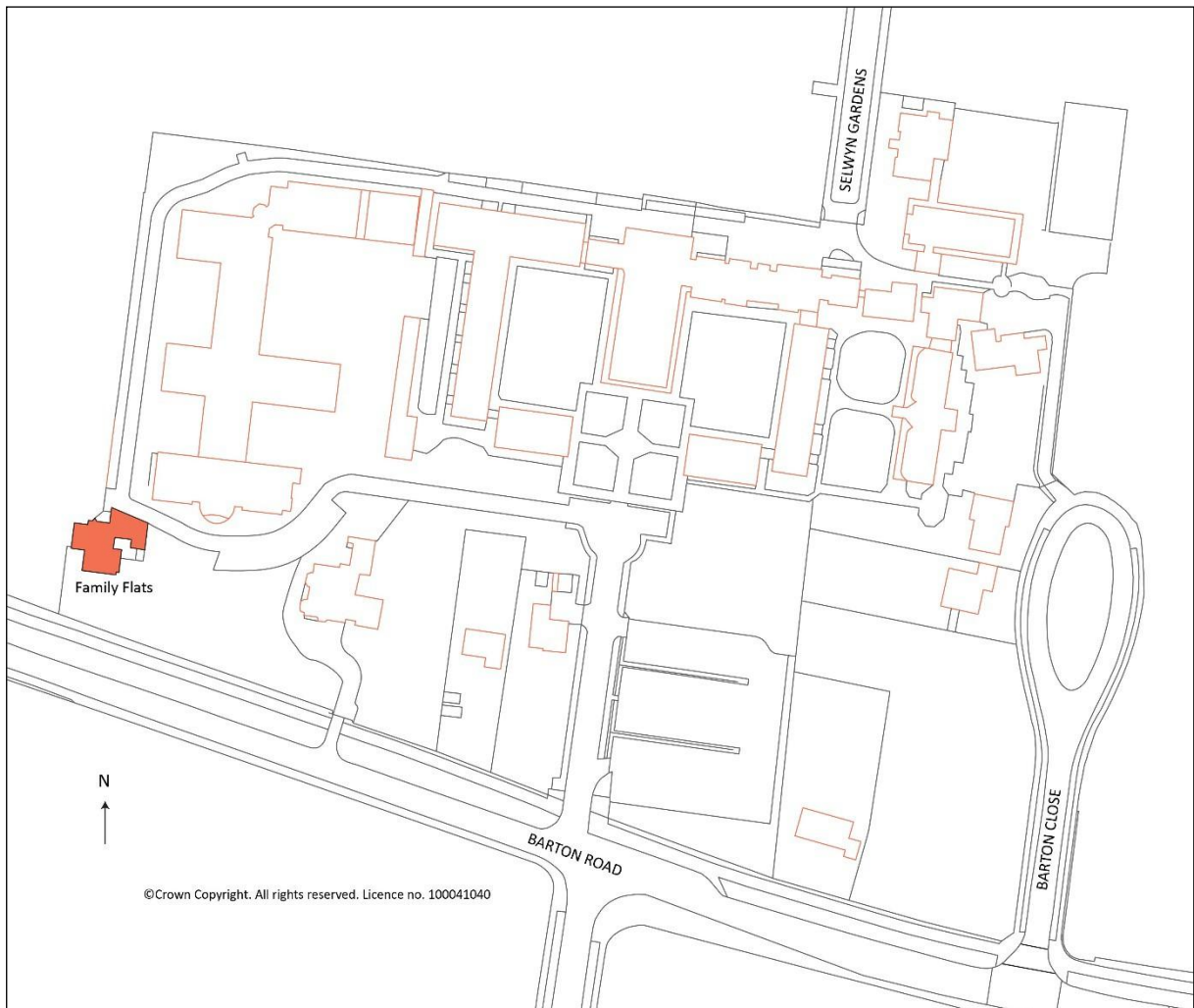


Only termly licences are available in V block – no period licences. All rooms are Price 3 ensuite.

Ground floor		First floor	
V101 to V108	Price 3	V201 to V210 (there is no V203)	Price 3
Shared kitchen on the first floor		Shared Kitchen (shared with the ground floor)	
Second floor			
V301 to V310 (there is no V303)	Price 3		Price 3
Shared kitchen			

6 Family Flats

There are five family flats in the south-west corner of the College, as shown here:



Each flat comprises a large double bedroom, a small bedroom, a living/dining room, a kitchen and a bathroom. In the small bedroom you can have either a single bed or two bunk beds. There is a shared laundry room with a washing machine, dryer and a garden.

Flats 1 and 2 are on the ground floor, and flats 3 and 4 are on the first floor. Flat 5 is split over the two floors with the entrance hall and a study on the ground floor.

The rent for a family flat in 2025-26 is £346.85 per week. As the Family Flats are considered to be self-contained accommodation, cleaning is not provided by the College. A termly inspection to ensure the flat is being kept in good order will be carried out by the College.

Council Tax may be payable by any non-student residents; it is the responsibility of the occupants to pay this if necessary.

Termly licences are not available in the Family Flats, only period licences.

7 The Rules

Furniture & Furnishings

You may not bring your own furniture or curtains into your room. Furniture and curtains provided by the College cannot be removed from your room.

All rooms have curtains and are fully carpeted. Beds have mattresses and a mattress protector fitted. You may purchase a bedding pack (see Page 4) or bring your own bedding. There are self-service laundries with washing machines and tumble dryers, which are provided at no extra cost to residents. You will need to supply your own detergent, however. Crockery, cutlery, cooking utensils and towels are not provided by the College.

Please be aware that you should not attach items to the walls of your rooms. Furthermore, any damage caused by the use of tape or blu/white tack may result in a redecoration charge being applied. You should also note that no items (shoes, luggage, boxes etc.) are to be left outside rooms on landings and stairwells. These types of obstruction can impede evacuation in an emergency and corridors should remain clear at all times.

Bed Sizes

A to L Staircases	6'3" x 3'00" (1905mm x 925mm)
R,S,T and V Staircases	6'6" x 3'3" (1982mm x 991mm)
Double bed sizes	6'6" x 5'00" (1982mm x 1525)

Heating

Heating is available in all College living spaces typically from early autumn through late spring. Kindly refrain from leaving the radiator on if your windows are open. Additionally, remember to adjust or switch off your radiator when you are not in your room.

Electrical items

The college provides toasters, kettles, microwave ovens, cookers, hobs and fridge/freezers in kitchens, they are not for use in college rooms. Certain models of small table top fridges and freezers are allowed (see below) but other electrical appliances, such as electric fires, electric fan heaters, mobile radiators, non-approved fridges, coffee machines, fairy lights, humidifiers, diffusers, air conditioning units and air fryers etc. are not allowed for safety reasons. If such items are found, they will be removed from your room by College Staff.

Only UK adapters and extension leads with BS 1363 are permitted. Any non-UK adapters or extension leads will be removed immediately by College staff and disposed of. The use of multiple sockets is only allowed for computers and computer-related items (such as a printer). All portable electrical appliances should have a current Portable Appliance Test (PAT) certificate which the student is required to provide. If you are in doubt about electrical loading, please check with the Clerk of Works first. To help Wolfson College's sustainability, please remember to switch off all lights and unplug all chargers when not required and not to leave appliances in stand-by mode.

The College reserves the right to remove any electrical equipment or adapters from a resident's room if they are considered unsafe. This is often necessary for electrical equipment from outside the UK which does not conform to UK safety standards or which may have different safety standards that will not work with our electrical systems. For example, if electrical equipment is not correctly wired, fused or earthed it may not comply with our legal safety obligations, and may be dangerous because of the incompatibility of the electrical safeguards. If in doubt, please check with the Clerk of Works.

Portable Appliance Testing (PAT) and In-Service Electrical Testing

At Wolfson College, we prioritise the safety of our residents and strive to maintain a secure living environment. To ensure the safety of all electrical devices used within the College premises, we have established the following guidelines:

Initial Testing: Before using any electrical devices in College, it is essential that they undergo testing to ensure compliance with safety standards. The College Maintenance Department conducts a PAT testing exercise at the beginning of each academic year, typically in October. During this time, incoming students have their devices tested and approved for use. If you have any doubts about the compliance of your electrical equipment, please refrain from using it until it has been tested by our Maintenance Department. Feel free to reach out to maintenance@wolfson.cam.ac.uk for guidance and assistance.

Ongoing Maintenance: Following the initial PAT testing process, any new electrical devices purchased or brought into college accommodation during your residency will not require further testing.

Failure reporting: In the event that a device fails a PAT test, the College Maintenance Department is promptly notified.

Response to Failed Tests: If your device fails a PAT test, you have seven days from the date of the report to deposit the item with the maintenance department office. This measure is in place to safeguard your safety and that of your fellow residents. Failure to comply with this requirement may result in the removal of the item from your room by authorized maintenance staff. You will be notified via email if such action is taken. Please note that any refusal to cooperate or attempts to conceal failed items may result in disciplinary action.

Exclusion of Certain Devices: Please be aware that electronic scooters, skateboards, or other electronically powered modes of personal transport, along with associated batteries or power packs, are not permitted within College premises or accommodation.

Personal Responsibility: It is important to emphasise that the safety of your electrical devices ultimately rests with you. The College will not assume responsibility for replacing, repairing or reimbursing the cost of any devices that fail a PAT test.

We appreciate your cooperation in adhering to these guidelines, as they are essential for maintaining a safe and secure environment for all residents.

'Fridges/freezers in College accommodation

The College supply fridge/freezers in communal kitchens. Any 'fridge or freezer in a College bedroom must be table-top type with dimensions of no more than 50cm tall, 50cm wide and 50cm depth.

It must be sited on top of a table or desk (not on the floor) and within a tray of some kind to limit damage caused by leakage. It must also be sited to conform to specific manufacturer's instructions.

Please note, for students on termly licences, bedrooms are used by other residents in vacations. The item should therefore be left clean and empty and will be at the owner's risk. The College will not take responsibility for damage to or storage of such items.

By having a 'fridge or freezer in their College bedroom, the student is agreeing that at the end of their residence, they will remove the item/s or arrange for it to be taken by another student. If any such item is left in vacated accommodation, a £50 charge per item will be made to cover disposal.

Cleaning

Residents are responsible for keeping their rooms and communal areas, especially kitchens, clean and tidy by washing up their dishes and putting them away, making their beds and keeping cookers clean and free of food. Cleaning materials and equipment are provided free of charge and additional cleaning of shared areas within accommodation blocks and houses (kitchen, bathrooms, stairways) is provided by the College's Housekeeping Team. **Residents are required to allow access to their rooms for Housekeeping to carry out weekly cleaning from 9:30 am and are required to leave their College bedroom whilst cleaning takes place.** Exceptional circumstances may mean that College services such

as cleaning are withdrawn from residential areas for the safety of residents and staff.

Giving notice of vacating a room

Residents with a period licence must give a minimum of one month's notice if they wish to vacate a room. Anyone with a period licence vacating a room without due notice (one month) will be charged.

If you have a termly licence, you are committed to paying for the entire term once it has started and cannot end your licence mid-term.

Vacating a room

When you vacate a room (including at the end of term if on a termly licence), you must clear it of all possessions and any rubbish. If you leave it in a state that requires Wolfson College staff to clear it, you will be charged an amount at the discretion of the Bursar. Late departures from rooms (beyond 10am on the date of the booked departure) will be charged a £40 administration fee. The College accepts no responsibility for any items left behind in vacated rooms, any such item will be disposed of.

Changing rooms

Normally a change of room is not permitted. If you have a specific reason for wanting to move, you should speak to your Tutor and the deputy senior tutor who may authorise it for specific reasons.

Damage

Any damage to rooms will have to be paid for by the occupant(s). If damage to rooms or staircases is not traceable to individuals, costs may be charged equally among all residents on that staircase.

Cooking

Please note that cooking is only allowed in the designated kitchen for your room. Cooking in your room is not allowed. You should never leave cooking unattended. Please make sure to switch off cookers and kettles at the switch on the wall.

Smoking

Smoking is not permitted in any building in Wolfson College. Please refer to the Smoking Policy (Appendix C).

Candles etc.

Please note that you are not permitted to use any lighted candles, joss sticks or other naked flames of any kind in the accommodation.

Washing

Washing must **not** be dried anywhere in the accommodation apart from in the designated laundry facilities. All types of airers are not permitted in your room.

Guests

Overnight guests are allowed only if the resident is present and currently living in the college. You are allowed one occasional overnight guest. No guest may stay for more than three nights in any seven day period or for more than ten nights in any month. For Fire Safety reasons, all overnight guests must be registered at the Porters' Lodge.

Noise

Communal living brings with it responsibility. Students are expected to behave with consideration towards others, and not to create undue noise. This means being particularly careful not to disturb other residents by, for example, the playing of music or talking loudly after **22:00**. Music must not be audible in other students' rooms at any time.

Bicycles

Bicycles, including electronic and folding models, are not permitted to be stored in your room, nor can you charge any electronic components or bicycle batteries within college buildings. For students with

particularly valuable bicycles, please consult the Porters, as there is limited secure storage available with the College.

In the event that this storage is at capacity, it is the student's responsibility to seek alternative secure off site storage options. Furthermore, students are strongly advised to explore additional insurance coverage beyond what is provided by the College, especially if they own high-value bicycles.

E-Scooters & Deliveries

E-Scooters are not permitted to be ridden on College property at any time, whether by a Wolfson College member or a guest. E-Scooters are only permitted onto Wolfson College property to be stored in the cycle racks, they are not permitted into any buildings, either to be ridden or stored and cannot be charged on Wolfson College property.

For safety reasons from vehicles travelling through the site **all deliveries of food to the College, whether takeaway or supermarket, are to be directed to the flagpole** at the main entrance of the College for collection.

Fire alarms and fire drills

You must always respond to a fire alarm by leaving the building and reporting to your designated fire assembly point the location of which will be set out on the back of the door into your room. There will be at least one fire drill in the course of the year, which is a legal requirement.

Tampering with Fire Safety equipment (such as extinguishers), fire detection equipment (such as by placing plastic covers over smoke/heat detector heads) contravenes the Fire Safety regulations. If you tamper with any of this equipment, the College may cancel your licence agreement and you will be removed from College accommodation.

Internet access

Personal wireless routers are not allowed in College accommodation. The College provides excellent Wi-Fi coverage throughout the whole site, and the use of personal wireless routers by individuals affects the use of the College Wi-Fi network for their neighbours. The College reserves the right to remove personal wireless routers found in College accommodation.

8 Green and Sustainable Issues

In past years Wolfson College has been making great strides in becoming a more Green and sustainable college. We rank high in the official **Cambridge University Environmental Consulting Society (CUECS) Green League Table** and have become a visible presence in the sustainability debate, both at College and University level.

We invite as many of you as possible to get involved and become informed.

You can contact your Green Officer anytime at:

wcsa-greenofficer@wolfson.cam.ac.uk or visit
www.wcsa.wolfson.cam.ac.uk/index.php/green

Recycling in your room

To help you recycle items from your room, a green bag-for-life is in every room/flat in College. You can use it to carry your recycling to the kitchen or it can be collected from your room once a week by housekeeping. **Please note that these bags should never leave your accommodation building or be used for any other purpose. The bags remain the property of Wolfson College.**

9 Accreditation Network UK

Under the terms of the Housing Act 2004, Wolfson College is required to be licensed either with an approved Code of Standards (typically UUK or ANUK/Unipol) or with the local authority. Wolfson is licensed with ANUK (Accreditation Network UK).

ANUK has overall responsibility for administering the Code of Practice. This includes: maintaining a list of all institutions signed up to the Code, and all buildings within those institutions covered by the Code; liaising with other bodies over areas where the Code is only applicable in parts; and periodically reviewing the Code. This review will be undertaken by a standing committee representing relevant stakeholder groups, including University management, students and specialist professions (e.g., facilities managers, maintenance etc.). In this task, they will take note of significant complaints made by students concerning non-observance, other breaches noted by internal or external audits, and reports from bodies such as the Office of the Independent Adjudicator. If necessary, the committee may undertake further investigation and then issue remedial proposals. In extreme cases, the committee may decide that a higher educational institution is no longer compliant with the Code, at which stage responsibility may pass to an alternate body, such as the Local Authority, to impose changes.

In registering with the ANUK Code of Practice, the College undertakes that:

- all the accommodation registered with ANUK meets the standards and accords with the procedures set out in the Code;
- an appropriate complaints procedure is in place, integrated into normal College practices with a procedure for reporting back to ANUK on any significant complaints relating to the Code;
- auditors will consider the College's management of its student accommodation in relation to the Code, advising HEFCE and ANUK as appropriate.



For further details on ANUK, visit: www.anuk.org.uk

Appendix B: the Licence

This is an example of a Licence, the only difference for the other licence types will be the dates.

ACCOMMODATION LICENCE



Booking Reference: 13820

Offer Status: Accepted

1. Particulars

1.1 Date of this Licence: 29/04/2024 11:30:02

1.2 The College: The President and Fellows of Wolfson College in the University of Cambridge

1.3 The Licensee: A. Student

1.4 The College permits the Licensee to occupy the Property set out in 1.5, or such other Property as the College may from time to time allocate for the Licensee's occupation.

The Property:

<i>Room Number:</i>	PH5
<i>Room Type:</i>	Single Room (Standard)
<i>Location:</i>	Plommer House

1.6 The Licence:

<i>Licence Type:</i>	9 Month Period Licence
<i>Start Date:</i>	05/10/2024
<i>End Date:</i>	30/06/2025

Licence Periods	Occupancy From	Occupancy To
24/25 Period 9-month (Q1)	05/10/2024	01/01/2025
24/25 Period 9-month (Q2)	01/01/2025	01/04/2025
24/25 Period 9-month (Q3)	01/04/2025	30/06/2025

1.7 Accommodation Charge:

Description	Type	From	To	Qty	Rate	Total
Room Rental: PH5, Plommer House, Campus	Accommodation	05/10/24	01/01/25	88	£182.00 Per Week	£2,288.00
Room Rental: PH5, Plommer House, Campus	Accommodation	01/01/25	01/04/25	90	£182.00 Per Week	£2,340.00
Room Rental: PH5, Plommer House, Campus	Accommodation	01/04/25	30/06/25	90	£182.00 Per Week	£2,340.00
Total Charge:						£6,968.00

The Accommodation Charge is calculated as follows. The weekly rate (Rate) quoted above is divided

by seven to obtain a nightly charge. The quantity (Qty) quoted above dictates the total number of nights chargeable across the duration of the licence period(s).

By default, the Licensee will be presented with quarterly statements. Alternative payment arrangements, such as a single yearly payment, can be requested from the Finance Office.

The Accommodation Charge is payable quarterly within fourteen days of the presentation of a statement by the College unless otherwise agreed in writing. If payment is not made within such period, interest will be charged on late payments overdue for 14 days or more. Interest will be charged at the Bank of England's base rate +3%. Any debts still outstanding after 28 days will be referred to the Senior Tutor and may result in the termination of this Licence.

1.8 Notice Period:

This clause applies only to period licences of 9 or 12 months. It is not possible to terminate a termly licence early. If the Licensee wishes to terminate a period licence, the Licensee must give a minimum of one month's notice. The Licensee will be charged in full during such notice period. If the Licensee plans to intermit, they should inform the Accommodation Manager as soon as they know their likely departure date; they should not delay such notification until formal approval of their application. In this instance only, the normal notice period will be waived, and charges will cease on the date of notified departure. Where an intermitting student does not inform the Accommodation Manager of their application and departure date prior to actual departure, the normal notice period and associated charges will be invoked. This charge will not entitle the Licensee to residency during the notice period.

1.9 Contents: All items provided by the College remain the property of the College.

1.10 The Rules: The rules in A Guide to Accommodation for Students in Wolfson College which form part of the terms and conditions of this licence.

2 Definitions and Interpretation

2.1. A reference to the Property includes reference to any part or parts of the Property, including the communal facilities in the Building in which the Property is located, and to the Contents of the Property.

3 The Agreement

3.1. The Licensee may only occupy the Property while he or she is a student who is pursuing a course of study provided by the College or by the University of Cambridge, and for the Licence Period only or for such other period as may be agreed by the College.

3.2. The Licensee is entitled throughout this Licence to use all communal facilities within the Building including the most convenient bathroom and kitchen but excluding any room not designated for communal use provided that all of the restrictions and requirements in this Licence apply equally to the communal facilities.

3.3. The College reserves the right to move the Licensee to an alternative room should the need arise.

4 The Licensee's Obligations

The Licensee agrees with the College as follows:

4.1 To pay the Accommodation Charge payable as set out in clause 1.7 above.

4.2 Not to use the Property in such a way as to cause damage to it or to the Contents or to cause annoyance or danger to other Licensees or neighbours and without prejudice to the generality of

the foregoing not to overload or misuse any services supplying the Property.

4.3 Not to smoke in the Property. Not to use any naked flame in the Property. Not to cook in the Property or in any part of the Building other than that provided specifically for the purpose of cooking. Not to use any cooking equipment other than that provided in the Building. Not to bring into the Property an electric heater or any other heating device.

4.4 Not to damage or remove any of the Contents in or from the Property and not to bring into the Property any additional furniture or fittings without the prior written approval of the College. Not to keep a bicycle in the Property.

4.5 Not to carry out any decoration, maintenance, or alterations to the Property, without the prior written approval of the College.

4.6 Not to carry on any trade or business in the Property or register any company with the College's address and to use the Property only for residential purposes.

4.7 To observe all statutory or other obligations relating to his or her occupation of the Property and in particular to pay local and other taxes where failure to pay such taxes would result in the College being liable to pay such taxes, if appropriate, and to obtain an appropriate licence for viewing any television channels in the Property.

4.8 To observe and comply with the Rules (set out in A Guide to Accommodation for Students in Wolfson College) which shall be deemed to be incorporated into this Agreement and any other reasonable instructions regarding the Licensee's occupation of the Property issued by the College from time to time.

4.9 Not to keep any pets in the Property other than a guide dog for which the prior written approval of the College has been given.

4.10 To deliver up the Property by 10am at the end of each Licence Period clean, tidy and in accordance with the foregoing stipulations. To reimburse the College for the cost of making good any damage where necessary and for the replacement of any of the College's fixtures and fittings furniture or effects or Contents broken, lost, damaged or destroyed. Departure later than 10am on the final day (or any additionally booked days where applicable) will automatically incur an administrative charge of £40.00.

4.11 To allow unrestricted access to the Building for the College's representatives, any staff of the College, Licensees of other parts of the Building or others so entitled and to permit the College or its agents to enter the Property at all reasonable times for the purposes of inspecting the Property or carrying out works to the Property or allowing prospective Licensees or tenants to view the Property.

5. The College's Obligations

5.1. The College agrees with the Licensee to insure the Property and the Contents against loss or damage by fire and all the other risks usually covered by a normal comprehensive policy. For the avoidance of doubt the Licensee should be aware that such insurance does not cover his/her/their own possessions. Please see the relevant information in A Guide to Accommodation available on the website.

6. Alienation

6.1. The Licensee agrees with the College not to assign, underlet, share or part with possession of the Property or the Contents or any part or parts thereof save that non-paying guests are permitted to share occupation of the Property for not more than three nights in any consecutive seven up to a maximum of ten nights in a calendar month.

7. Termination

7.1. The Licence is for the fixed Licence Period as set out in clause 1.6 and expires at the end date, or on such other date as may be agreed with the College, without further notice being given.

7.2. The Licence may be terminated by the College at other times in the following circumstances:

7.2.1. immediately upon the Licensee ceasing to study at Wolfson College or ceasing to be treated as continuing in residence whether by reason of withdrawal, postponement, suspension, exclusion or otherwise. For this purpose, a person is studying at Wolfson College if engaged in a course in the University or some other course of study approved by the College;

7.2.2. on giving the Licensee 28 days' notice in writing if the Licensee has failed to pay the full Accommodation Charge when due, whether or not formally demanded, or is in material breach of any terms or conditions of this Licence, including any breach of the Rules and in either case has failed to pay the Accommodation Charge or put right the breach after being given reasonable notice in writing by the College requiring the Licensee to do so;

7.2.3. on giving the Licensee such notice as is fair and proportionate in all the circumstances if, as a consequence of the College's or the University's disciplinary procedures, it is determined that the Licensee has committed an offence justifying its termination;

7.2.4. if precautionary action is required under the College's or University's disciplinary or other procedures.

8. Tenant Fees Act 2019

8.1. Wolfson College complies with the new guidance that came into force on 1st June 2019.

SIGNED Kalpana Jogia
 (Accommodation Manager)
 on behalf of the College, via electronic signature

SIGNED A. Student
 by the licensee, via electronic signature



SMOKING POLICY

Introduction

Wolfson College aims to provide an environment which is safe, which minimises any risks to health and which makes adequate arrangements for the welfare of our employees, residents, students and visitors whilst they are at Wolfson College.

Those who smoke endanger not only themselves but also others who do not smoke, through passive smoking. Passive smoking - breathing in other people's tobacco smoke - has been shown to cause lung cancer and heart disease in non-smokers, as well as many other illnesses and minor conditions. Inhaling other people's tobacco smoke is both a health hazard and a welfare issue. In addition, smoking can constitute a fire risk.

Wolfson College has adopted the following policy concerning smoking within the College and its grounds. This policy sets out how we intend to manage smoking within our environment.

Scope of this policy

This policy applies to all employees, residents, Fellows, students and visitors regardless of seniority, and whether or not their environment is shared with others.

Aims of this policy

This policy seeks to guarantee to non-smokers the right to air that is free of tobacco smoke, while also taking account of the needs of those who do smoke.

Legal background

The following pieces of legislation apply to this policy:

- The Health Act 2006 and the Smoke-free (Premises and Enforcement) Regulations 2006
- The Prohibition of Smoking in Certain Premises (Scotland) Regulations 2006
- The Smoke Free Premises etc. (Wales) Regulations 2007.

In addition, employers have a common law duty to provide a safe place and system of work under the Health and Safety at Work etc. Act 1974 (HASAWA).

Definitions

Section 1 of the Health Act 2006 defines smoking as "smoking tobacco or anything which contains tobacco or smoking any other substance" and states that "smoking includes being in possession of lit tobacco or of anything lit which contains tobacco, or being in possession of any other lit substance in a form in which it could be smoked".

"Enclosed" means premises that have a ceiling or roof, and (excluding doors, windows and passageways) are wholly enclosed whether permanently or temporarily. Tents and marquees are therefore included.

Areas where smoking is prohibited

Smoking is prohibited in any enclosed area on our premises. This includes the Porters' Lodge and entrances, corridors, stairs and lifts, meeting rooms, rest rooms and toilets, as well as outside areas that are not designated as smoking areas.

Areas where smoking is allowed

Designated external smoking areas are provided as follows:

- 1) The graveled area at the rear of Fuchs House (where the benches are located, not against the wall of the house)
- 2) The graveled area by the railings between Front Court and the Sundial Garden, to the right of the Jack King Building (this 'smoking area' is not to be used by employees and workers)

In many organisations and businesses, those who smoke do so just outside the entrances and exits to the premises. We believe that this does not present a professional image. Employees and workers are therefore not permitted to smoke in the following areas: in

front of the main entrance, around the back gate on Selwyn Gardens or at the designated smoking area located on the graveled area by the railings between Front Court and the Sundial Garden, to the right of the Jack King Building.

Those who need to smoke may do so within the designated areas. Employees are only permitted to smoke during any recognised rest period or lunch break. Employees who smoke will not be allowed longer or more frequent breaks than their non-smoking colleagues and use of the smoking areas is not to interfere with normal job performance.

Smoking areas will be kept clean and those using these areas are expected to keep them tidy and to dispose of any rubbish appropriately. Receptacles are provided for the disposal of cigarette ends and other waste smoking materials. There are two litter/ash bins located at the entrances to College on the main driveway and just inside Selwyn Gardens gate and one located between the rear of the Gym and W Block. These bins are for smokers to stub out their cigarettes on their way into College. The locations of these particular bins are not to be considered as designated smoking areas. There are litter/ash bins located at the three 'Areas where smoking is allowed', as detailed above. Cigarettes, cigars and pipes must be extinguished using the receptacles provided and smokers should ensure that there is no risk of fire. These areas will be monitored to ensure an acceptable standard of cleanliness and adherence to safety.

Visitors, contractors and temporary staff

Visitors, customers, suppliers, contractors and temporary staff are expected to comply with this policy. Employees and Students meeting visitors from outside the College, or responsible for temporary staff or contractors, are required politely to explain our policy and to ensure such people comply with it.

Assistance to those who smoke

We recognise that passive smoking adversely affects the health of everyone. Whilst smoking is a personal choice we are concerned where people smoke and the effect that smoking in these locations has on non-smokers.

However, it is recognised that this policy will impact on smokers' lives and that some smokers may wish to reduce or give up smoking but may have difficulty in doing so. Some details of where to obtain advice and guidance on giving up smoking are listed below:

Quit line: 0800 002 200

NHS smoking helpline: 0800 169 0 169 and from their website: <http://www.gosmokefree.co.uk>

Electronic cigarettes

Electronic cigarettes ('e-cigarettes') are battery-powered products that use heat to release a visible vapour that contains liquid nicotine that is inhaled by the user. They are designed to replicate smoking behaviour without the use of tobacco, and some look very similar to conventional cigarettes. However, the use of these would not be classed as "smoking" according to the legal definition of this.

Whilst e-cigarettes may help some smokers to give up, guidance from the British Medical Association states that there is a lack of evidence about the health risks that they pose to the individual using them and those in close proximity. Additionally, we are concerned that electronic cigarettes may create the impression that smoking is accepted within the workplace, and we also have concerns that it is difficult to differentiate visually between e-cigarettes and normal cigarettes at a distance.

The use of electronic cigarettes is also banned within our premises. To allow those who choose to use e-cigarettes in an area free from those smoking 'regular' cigarettes, we have designated an area adjacent to the Lee Hall as a 'vaping' area. This 'vaping' area is not to be used by those smoking 'regular' cigarettes.

Enforcement of this policy

Smoking in an area other than those designated as a smoking area will be regarded as general misconduct and will be dealt with in accordance with the College's disciplinary procedures.

Implementation, monitoring and review of this policy

The Health & Safety Committee has overall responsibility for implementing and monitoring this policy, which will be reviewed on a regular basis following its implementation (at least annually) and additionally whenever there are relevant changes in legislation or to our working practices. Employees will be consulted about any proposed changes via the Staff Communication & Consultation Committee, and adequate notice given of these.

May '25

Group Contents Insurance Policy

Certificate of Insurance Policyholder: Wolfson College, Cambridge

Policy number: HH1635

Period of insurance: 1st October 2024 to 30th September 2025



This certificate of insurance must be read in conjunction with the Group Contents Insurance Policy wording.

The policy wording contains full details of what is and is not covered along with the general conditions and exclusions that apply to this policy.

What's covered

Cover sections 1, 2,3,4 and 8 apply to your policy.

Your items are covered against damage caused by perils including fire, flood, theft and escape of water up to the following amounts:

Cover Section 1 Contents and tenant's liability	Sum insured
Total contents cover	£10,000
Disabled students contents cover	£11,000
Single article limit (unless outlined separately)	£1,250
Total computer equipment (e.g. desktop computers, monitors)	£2,000
Audio/visual entertainment equipment (e.g., DVD & video players, computer consoles, hard drives and other data carrying media)	£1,000
Photographic equipment	£1,000
Valuables including jewellery & watches (evidence of value required for items of jewellery over £600)	£1,000
Musical instruments	£1,000
CDs, DVDs, video and audio cassettes, records, cartridges and computer games	£600
Computer accessories	£150
Damage caused by an emotional support animal	£1,000
Contact lenses (maximum of two claims in any period of insurance)	£150
Sports equipment	£1,000
Clothing (single article limit)	£350
Cover Section 1 Additional benefits	
Contents temporarily away from the term time address (following forcible and violent entry)	£500
Theft of contents whilst in transit at the beginning or end of term	£500 per bag
Money	£50
Credit/debit card (maximum payable in the period of insurance)	£500
Frozen and chilled food (maximum payable in the period of insurance)	£100
Replacement locks and keys (maximum payable in the period of insurance)	£350

(Additional benefits on next page)

Cover Section 1 Additional benefits		Sum insured
Designated halls of residence utility and communal areas	Theft following forcible and violent entry	£1,000
	Theft without forcible and violent entry	£500
	Loss or damage resulting from fire or flood	£500
	Clothing damage by faulty laundry equipment	£300
Rented household goods (maximum payable in the period of insurance)		£1,250
Tenant's liability (maximum payable in the period of insurance)		£5,000
College and University property on loan		£500
College and University library books		Unlimited
Liability for public service equipment		£150
Personal liability		£1,000,000
Mobile phone (theft following forcible and violent entry)		£750
Accidental death or permanent total disablement of parent or guardian		£5,000
Permanent total disablement caused by fire or as a result of violence		up to £50,000
Permanent total disablement as a result of accidental bodily injury		up to £10,000

Cover Section 2 Portable computer equipment in the term time address

Portable computer equipment	£2,000
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Cover Section 3 Contents outside the term time address

Contents	£250
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Cover Section 4 Portable computer equipment in college and university buildings

Portable computer equipment	2,000
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Cover Section 8 Theft of bicycles from the term time address

Bicycles	£300
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The policy excess is the amount you will have to pay for each claim

Excesses

Contents	£25
Bicycles	£25
Portable computer equipment	£50
Money and credit cards	£25
Frozen food	£10
Liabilities and Personal accident benefits	£25

What's not covered

The following cover sections do not apply to your policy.

Cover Section 5 Accidental damage to contents in the term time address

No cover

£0

Cover Section 6 Accidental damage to portable computer equipment in the term time address

No cover

£0

Cover Section 7 Accidental damage to portable computer equipment in the term time address and college or university buildings

No cover

£0

Cover Section 9 Theft of bicycles from the term time address or from university or college

No cover

£0

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