



WOLFSON RESEARCH EVENT



What is the WRE?

- Two-day interdisciplinary conference
- Wolfson student committee
- Presentations by Wolfson students: talks and posters
- Audience comprising Wolfson members



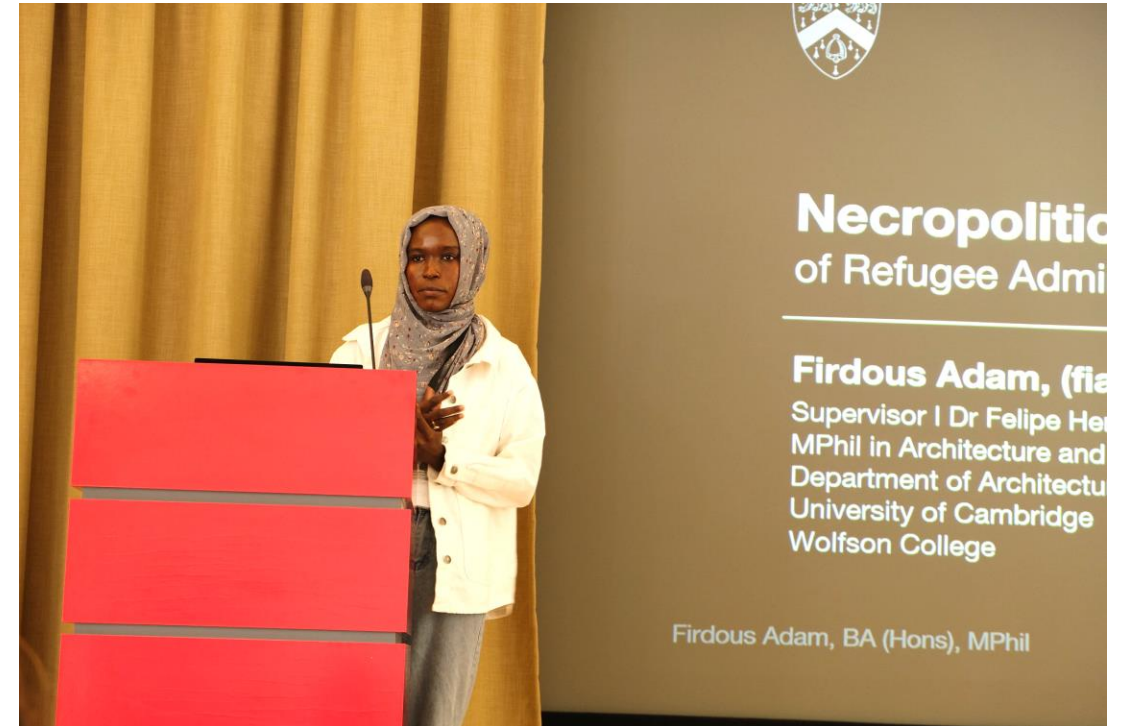
Committee



- Chairs: Cheryl Pilliner-Reeves and Julia Wieczorek
- Looking for:
 - Editorial
 - Logistics
 - Workshops
 - Communications
 - Programme

Editorial

- Submission of abstracts
- Recruitment of editorial panels
- Chairing panels
- Devising criteria
- Communicating with speakers



Logistics



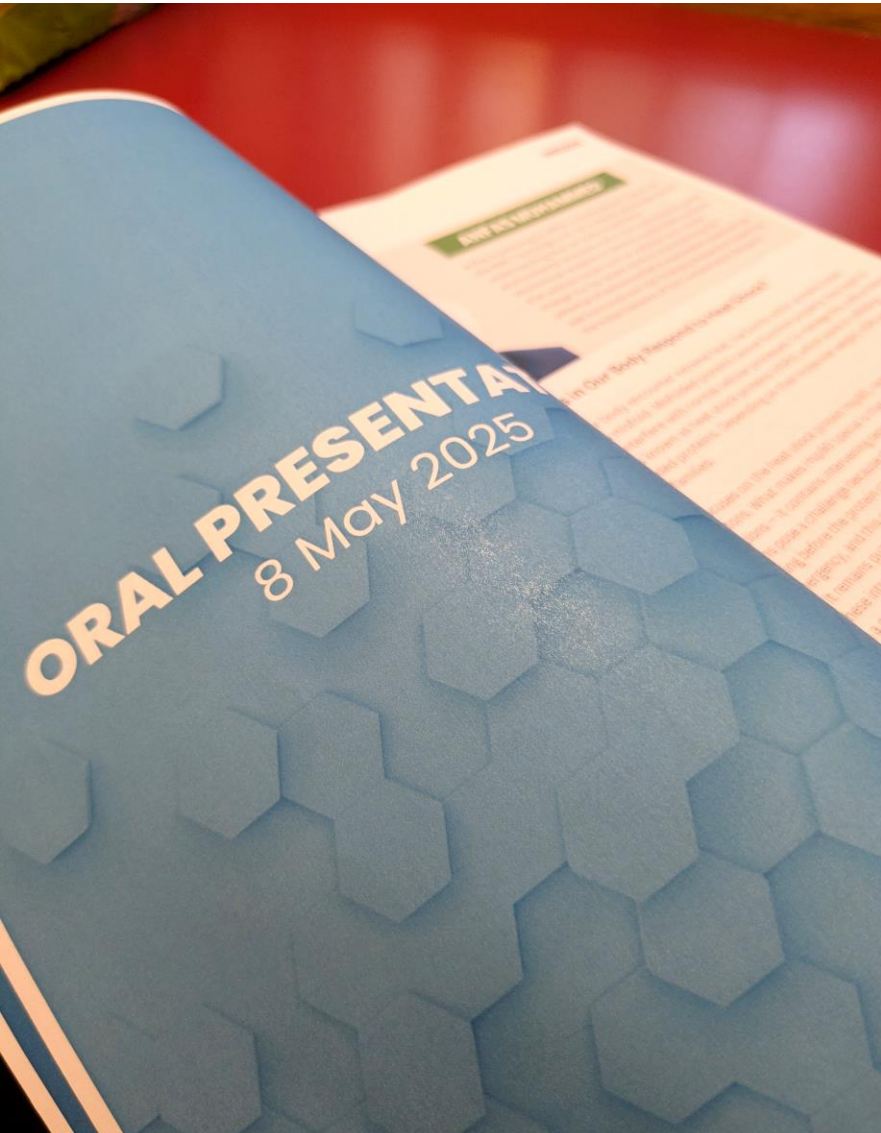
- Book rooms and refreshments
- Arrange WRE dinner
 - Guests
 - Menu
 - Reception
- Order merchandise
- Produce name badges
- Certificates

Workshops

- Liaise with presenters
- Book rooms
- Booking forms
- Topics have included
 - giving an engaging presentation
 - speaking to a non-specialist audience
 - creating an eye-catching poster



Communications and Programme



- Design
- Planning schedule
- Biographies
- News items for College Communications team
- Social media

College support

- Librarian
- Conferencing
- Catering
- Communications
- IT and AV



Timeline

- November
 - Call for abstracts
- January
 - Deadline for abstract submission
 - Editorial panels
- February
 - Workshops
- April
 - Rehearsals
- May
 - 7-8 WRE



Any questions?



- Contact librarian@wolfson.cam.ac.uk
- Sign up to be part of the committee

