

# Wolfson College Baggage Store

# **Opening hours**

The baggage store is open for drop-off or collection between 11:30 - 12:00 midday from Monday to Friday. When dropping off an item, students will be requested to complete a baggage form. Do not store items needed directly on arrival back at college, as the store is only available during the specified opening hours.

### Storage allowance

Students are permitted to store a total of 2 items. Each item must be a maximum of 60cm x 60cm x 90cm, and can weigh no more than 20kg. Strictly boxes or suitcases only (no loose items).

#### **Restricted items**

The College has the right to refuse any items for storage. The following restrictions apply:

- No electrical items
- No food items
- No valuables
- No bikes

# **Storage regulations**

- 1. Storage is available only to residents of Wolfson College who are currently in College accommodation and who will be in College accommodation at the collection date. The college has the right to refuse any items for storage.
- 2. The items themselves must be clearly labelled with your name, room number and collection date.
- 3. Only the named individual can deposit/collect stored items. This is for liability reasons. Friends <u>cannot</u> collect your items for you. The person depositing/collecting any given item must match that named on this form (and on the item).
- 4. Strictly no storing for others. The college has the right to refuse deposit or collection from individuals not named on this form.
- 5. Access to deposit or collect your items is available only from Monday to Friday, 11:30am to 12:00 noon, and <u>only</u> in the company of the baggage store attendant.
- 6. Items are stored at your own risk. They will not be covered by the College's insurance, and the College will not be liable for any damage or theft. You are strongly advised to have your own insurance in place.
- 7. If you need to request an extension to your storage period you must email the Clerk of Works (<u>clerkofworks@wolfson.cam.ac.uk</u>) <u>before</u> your collection date. If you do not get a reply within a week, you should email the assistant Clerk of Works (<u>maintenance@wolfson.cam.ac.uk</u>).
- 8. If you do not collect your items on or by the collection date and have not requested an extension, then your items will be disposed of by the College <u>one month</u> after your collection date. Items will be donated to a registered charity, such as the British Heart Foundation. This rule will be applied strictly since storage space is limited and greatly valued by residents.



9. For practical reasons, international students travelling outside UK will have priority over UK nationals if stores nears capacity.