**Immigration document checks: I applied for my visa OUTSIDE the UK**

Did you receive an entry vignette (sticker in your passport) OR a digital (online) student visa?

- **I received an entry vignette**
  - Where is your Biometric Residence Permit (BRP) being delivered?
    - Check your original visa application form or decision letter if you are not sure.

- **I received a digital student visa**
  - This only applies to EEA nationals (Norway, Iceland, Liechtenstein or a country in the European Union) and Swiss nationals who used the UK Immigration: ID Check App.

**DOCUMENTS TO PROVIDE**

In person:
1) Passport
2) Evidence of date of entry to the UK*

By email (in advance of providing the above documents in person):
3) A share code so we can check your student visa online.

**How to obtain and provide a ‘share code’**:
Please generate a ‘share code’ using the website below and send this to us in advance by replying to the email we sent to you with this guidance. Please ensure you choose the option ‘something else’ when asked why you need the code - the share code should begin with S:

www.gov.uk/view-prove-immigration-status

**My BRP is being delivered to the University**

**DOCUMENTS TO PROVIDE IN PERSON**
1) Passport with entry vignette
2) Evidence of date of entry to the UK* if you entered the UK via the eGates and your entry vignette has not been date stamped.

You are not required to provide any information or documentation in advance of the in-person check.

Note about your BRP: as long as the University has received your BRP, you will be able to collect this from your College after your passport and entry vignette have been checked.

**My BRP is being delivered to the Post Office**

**DOCUMENTS TO PROVIDE IN PERSON**
1) Passport with entry vignette
2) BRP
3) Evidence of date of entry to the UK* if you entered the UK via the eGates and your entry vignette has not been date stamped.

You are not required to provide any information or documentation in advance of the in-person check.

Note about your BRP: please collect this from the Post Office in advance. If it is not available, do not delay attending for your other document checks as outlined in the accompanying email. You should bring your BRP to your College as soon as this is available.

**Evidence of date of entry to the UK**
This only applies if you are a national of Australia, Canada, Japan, New Zealand, Singapore, South Korea, the US, Switzerland or a country in the EEA and you entered the UK via the eGates i.e. you did not get a date stamp in your passport.

Acceptable evidence would be your flight ticket, email confirmation of your flight itinerary, or your boarding pass. This can be provided as a paper document or by showing us the evidence on your phone or other device.

This evidence is required as we must check that you entered the UK on or after the start date of your student visa.
### Documents to provide

<table>
<thead>
<tr>
<th>My visa was issued as....</th>
<th>In person</th>
<th>By email (reply to the email in which you received these instructions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>a) only a Biometric Residence Permit (BRP).</td>
<td>Passport and BRP</td>
<td>n/a</td>
</tr>
<tr>
<td>b) only a digital status.</td>
<td>Passport</td>
<td>Share code(^1) and the 'decision email' from UKVI confirming your visa was granted</td>
</tr>
<tr>
<td>c) both a BRP and Digital Status.</td>
<td>Passport</td>
<td>Share code(^1)</td>
</tr>
</tbody>
</table>

### Documents to provide once visa is granted

<table>
<thead>
<tr>
<th>I have....</th>
<th>In person</th>
<th>Online/by email (reply to the email in which you received these instructions)</th>
</tr>
</thead>
</table>
| d) submitted my visa application. | Passport | Upload proof of application\(^2\) to [www.iso.admin.cam.ac.uk/proof](https://www.iso.admin.cam.ac.uk/proof)  
Email us to confirm when you have done this by replying to the email we sent to you with this guidance.  
[Note: If you are switching from a Graduate visa, you must have been granted your student visa for Cambridge before starting your course.] |
| e) not submitted my visa application.  
I have recently completed a course at the **University of Cambridge** and my previous student visa is still valid. | Passport | Upload proof of application\(^2\) to [www.iso.admin.cam.ac.uk/proof](https://www.iso.admin.cam.ac.uk/proof)  
Email us to confirm when you have done this by replying to the email we sent to you with this guidance.  
[Note: you must apply within 6 weeks after your course start date (the deadline is normally 12 November 2022) or before your current visa expires, whichever is earlier.] |
| f) not submitted my visa application.  
I have recently completed a course at a different institution and my previous student visa is still valid. | | You are not permitted to start your course on your previous student visa unless you have submitted your new student visa application.  
Please submit your new student visa application then provide the required documents as listed above. You must do this before you start studying.  
Contact the [International Student Office](https://www.iso.admin.cam.ac.uk) urgently if you need guidance submitting your visa application. |

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1: How to provide a ‘share code’ (b and c only)

Request a ‘share code’ from the website below and send this to us in advance by replying to the email we sent to you with this guidance.  

Please ensure you choose the option ‘something else’ when asked why you need the code - the share code should begin with S.

2: How to obtain and upload proof of application (d and e only)

Log into your UKVI account and download either your document checklist or your completed visa application as a PDF.  
The document should confirm the type and date of application and that you have paid the associated fee.

Upload the PDF at [https://www.iso.admin.cam.ac.uk/proof](https://www.iso.admin.cam.ac.uk/proof)

Email us to confirm you have uploaded this by replying to the email we sent to you with this guidance.

When your visa is granted, follow the instructions above depending on whether you receive a BRP or a digital status.