Welcome to the Wolfson Library

Meg Westbury & Laura Jeffrey
Borrowing Policies

- 20 books at a time
- Auto-renewals
- Books back by end of Easter term (not finalised)
- Books may be renewed online
- Books may be recalled or placed on hold at any time
- Policies will be different for your faculty library
- Lost books are charged to your college account
Library
The Lee Library is so much more than books
To find good places to work, use spacefinder.lib.cam.ac.uk
Academic Skills Support

- Using feedback
- Literature searching
- Digital wellbeing
- Critical evaluation
- Your digital footprint
- Measuring research impact
- Finishing off your thesis
- Publishing research
- Managing references
- Note making
- Time management
- Speed reading
- Research data management
- Finding resources on a reading list
- Copyright & plagiarism

Lee Library Wolfson College
Here throughout your studies

• Drop in or contact Meg or Laura for a one-to-one chat at any time
• Email newsletter
• Social Media
  • Twitter (@WolfsonLibrary)
  • Instagram (wolfson_library_cambridge)
• Physical and online resources
• Transitional online resources for Master’s and Undergraduates
• Aims to improve confidence in navigating the city, using libraries, developing skills relevant to your stage of study.
• Tips, tools, templates
• Films of students sharing their experiences
• https://camguides.lib.cam.ac.uk/
Wolfson College Academic Skills: Home page

Help with finding, managing and using information from the Wolfson Library Team.

This LibGuide has been put together by the Wolfson College Library team to help you get the most from information resources and develop your academic skills. Browse the themes below to find tips and tools relevant to your stage of study or research.

If you have any questions, please don't hesitate to contact us: email Meg, the Wolfson College Librarian, or Laura, Academic Skills Librarian, or drop into the library 9-5 on weekdays. We are here to support you throughout your degree.

Find out more about using the library on our webpages or by watching our Induction videos:
Wolfson Study Skills

Note Making

Your notes should not just restate or describe the content of a text or lecture. They should interpret it in the context of everything else that you have read. As you go through a reading, you will be writing sections of text that you think are directly into your own ideas. Use this guide to ensure that your notes are effective and future references are quick to locate:

**Survey**
- Read through the text
- Make notes of the headings
- Write down key facts

**Question**
- What is the purpose of this section?
- What is the main idea?
- What are the supporting details?

**Response**
- Paraphrase the text
- Use your own words
- Be concise

**Approaches**
- Linear vs. Non-linear
- Active vs. Passive
- Sequential vs. Critical

**Flagging**
- Use flags to mark important points
- Highlight key information
- Use symbols to mark levels of importance

**Pattern**
- Use a consistent pattern across notes
- Use bullet points
- Use headings and subheadings

**Time Management**

A key to effective note taking is time management. Here are some tips:

- Set aside specific times to review notes
- Use active recall techniques
- Create summaries and outlines

**What do you need to do?**
- Review your notes regularly
- Synthesize information
- Practice summarization

**Where are you going to do it?**
- Use a quiet place for studying
- Eliminate distractions
- Create a conducive environment

**How are you going to do it?**
- Use a variety of note-taking methods
- Customize your approach
- Practice regularly

Lee Library Wolfson College
WolfWorks

• Programme of workshops tailored to different levels of study and research

• Advanced UGs and Graduates Wednesday 7-8pm
  • Literature searching
  • Bibliographies and reference management with Zotero
  • Speed Reading
  • Getting published

• New Undergraduates Thursday 7-8pm
  • Time management
  • Note making
  • Critical evaluation
  • Wellbeing

Lee Library Wolfson College
Come and see us

Tours

Monday: New Undergraduates
Tuesday – Friday: 10am, 2pm, 4pm